

TOEIC SMART

Red Book

READING

Textbook



NHÀ XUẤT BẢN TỔNG HỢP
THÀNH PHỐ HỒ CHÍ MINH

NTV

Công ty TNHH
Nhân Trí Việt



TOEIC SMART

Red Book READING



NHÀ XUẤT BẢN TỔNG HỢP
THÀNH PHỐ HỒ CHÍ MINH

NTV

Công ty TNHH
Nhân Trí Việt

TOEIC SMART Red Book Reading

Copyright © 2012 by Nexus Ltd.

Published in Vietnam, 2012

This edition is published in Vietnam under a license Agreement between Nexus Ltd. and Nhan Tri Viet Co., Ltd. through KL Management.

All rights reserved. No part of this publication may be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or otherwise, without the prior written permission of the copyright owner.

Preface

You have possibly known that TOEIC is short for Test of English for International Communication. It is an English test taken by non-native speakers who want to use English in their international workplace. It also allows employers to make hiring decisions, promotions, or transfers depending on job seekers' qualifications and English proficiency. In Vietnam, TOEIC has recently been used as a tool to measure students' level of competence in English before graduation from university.

The three sets of **TOEIC SMART**, which are presented in yellow, green, and red colors, have come into existence to meet the demand of beginning learners of English. They cover not only simple and detailed lessons in grammar but also simulated listening and reading tests. Using **TOEIC SMART** series, you can easily enhance your English ability in a systematic and well-organized way. At the same time, you can also familiarize yourself with the TOEIC Bridge test which assesses English proficiency at elementary level.

Presumably, exam preparation for an internationally recognized certificate is a vital period. You will find it less stressful if you have relevant and beneficial materials in hand. **TOEIC SMART** series is, hence, the right choice for you. Each set of the series consists of three separate books, and each book has eight lessons which respectively provide you with certain necessary input and a variety of exercises for practice. You will find easy-to-learn grammar lessons as well as typical formats and topics of listening and reading tests, all of which aim at improving the knowledge of grammar, the listening and reading comprehension skills used in an international environment. Most significantly, every book goes with an MP3 CD which certainly helps you improve both your pronunciation and your listening ability. You should make good use of the CDs to effectively achieve these purposes after checking your work with the answer key.

It is believed that you will find these three sets of books truly practical and helpful. Hopefully, they may be your essential companions at the starting point on your path to your own expected goal and forthcoming workplace success.

Contents

Lesson 1	Graphs & Charts	9
Lesson 2	Instructions	19
Lesson 3	Letters & Memos	29
Lesson 4	Notices & Advertisements	39
Lesson 5	Articles	49
Lesson 6	Reading Comprehension Strategies	59
Lesson 7	Skimming	69
Lesson 8	Scanning	79
★	ACHIEVEMENT TEST	89
★	Answer Key	100

ABOUT THE TOEIC BRIDGE READING TEST

The TOEIC Bridge Reading test consists of 50 questions presented in the test book. Candidates will read a variety of materials and answer questions based on the item content. The Reading test has two parts and takes 35 minutes.

• Part IV: Incomplete Sentences

Part IV of the TOEIC Bridge Reading test consists of a number of gapped sentences. There are four words or phrases (related to grammar or vocabulary) marked (A), (B), (C), and (D) under each sentence. Candidates have to choose the one word or phrase that best completes the sentence. They, then, mark the answer on their answer sheet.

• Part V: Reading Comprehension

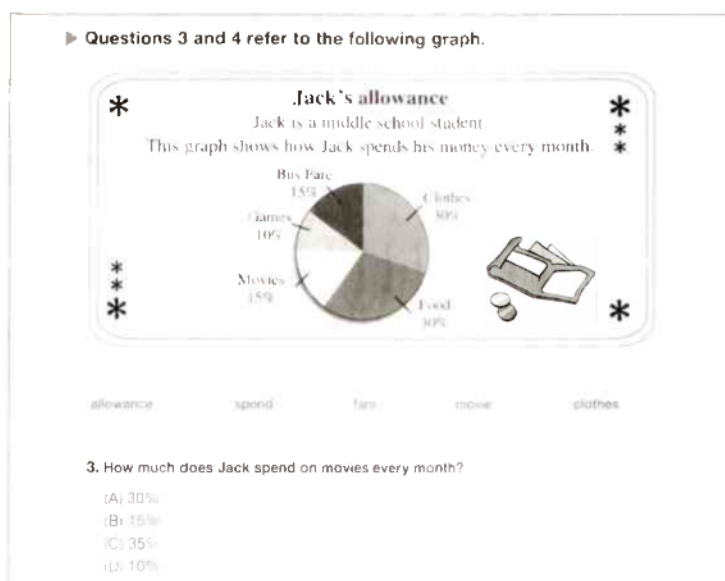
The questions in this part of the test are based on reading materials, such as notices, letters, forms, advertisements, etc. Candidates have to choose the one best answer, (A), (B), (C), or (D), to each question. They, then, mark the answer on their answer sheet.

ABOUT THIS BOOK

This book is designed to enhance the reading ability of beginning learners of English. It also familiarizes them with Part V of the TOEIC Bridge test which focuses on reading comprehension. In addition, reading comprehension strategies as well as the sub-skills of reading are also provided to help learners read long passages faster and more efficiently.

→ READING EXERCISE

In this book, there are eight lessons. Each lesson centers on a particular text type which is ranged from visual information like graphs, charts to short reading passages, such as memos, letters, articles, advertisements, etc. Different reading strategies and the sub-skills of reading are also included. Generally, in each lesson, you will find six short and simple reading passages and a set of two questions on each of them, which altogether make up twelve questions for this section.





READING

→ READING TEST

Two more short reading passages and questions on them are given for you to familiarize yourself with some typical questions of Part V in the TOEIC Bridge Reading test.

► Questions 1 and 2 refer to the following chart.

 Track 02

Table of Contents

<u>Story</u>	<u>Title</u>	<u>Page</u>
Story 1	Tooth Fairy	3
Story 2	Mother Goose	10
Story 3	Shoemaker	19
Story 4	Little Lily	28
Story 5	Joe and Jenny	37



1. What is this book about?

- (A) Computers
- (B) Fables
- (C) Cooking
- (D) Language

→ SENTENCE BUILDING

This section is named Sentence Building as you are required to make complete sentences from the prompts given. In the actual TOEIC test, the writing skill is not included. This section is designed with the aim of helping you pay attention to some common sentences in the reading passages.

1. Jack / be / middle school student

2. Tim / save / \$40 / every month

3. what / this book / be / about / ?

4. Jane / go / school / every day / 9:00 a.m. / 12:30 p.m.

5. Jane's piano lessons / start / 3:30 p.m. / Tuesdays

6. what / Mike's score / be / for July / ?

7. table of contents / be / in / front / the book

8. May / , / Mike's test score / be / higher / Joe's

9. which grade / use / computers / the most / ?

10. this graph / show / how / Jack / spend / his money / every month



READING

→ ACHIEVEMENT TEST

You will find an Achievement Test after learning eight lessons in the book. Compared with an actual TOEIC Bridge test, all the questions in this Achievement Test are similar in format, but the number of questions is fewer. It is advisable that you do them within 15 minutes to see how much you have achieved after learning the eight lessons in the book.

● PART V

Directions: The questions in this part of the test are based on a variety of reading materials (for example, notices, letters, forms, newspaper and magazine articles, and advertisements). You must choose the one best answer, (A), (B), (C), or (D), to each question. Then, on your answer sheet, find the number of the question and mark your answer. Answer all questions following each reading selection on the basis of what is stated or implied in that selection.

Example ▼

HARRY'S SPECIAL		
Monday	Steak	\$7.99
Tuesday	Hamburger	\$6.99
Wednesday	Hot dog	\$4.99
Thursday	Chicken	\$3.99
Friday	Fish and chips	\$2.99
We open 7 days a week, 24 hours a day.		

What is served on Monday?

- (A) Steak
- (B) Hot dog
- (C) Hamburger
- (D) Chicken

Sample Answer

☒ (A) ☐ (B) ☐ (C) ☐ (D)

It says they are serving steak on Monday. Therefore, you should choose answer (A).